

Regular Meeting – Board Minutes  
April 3, 2025

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The Board of Education of the Fairborn City School District held a Special Meeting on Thursday, April 3, 2025, at Fairborn High School.

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**ROLL CALL**

The following members answered the roll call:

Ms. Landon, Mrs. Webb, Mrs. Mlod, Mr. Steininger

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**25-034 APPROVE AGENDA, AS AMENDED, WITH ADDENDUM**

Mrs. Mlod moved and Ms. Landon seconded the motion to approve the agenda, as amended, with addendum.

Those Voting Yea: Mrs. Mlod, Ms. Landon, Mrs. Webb, Mr. Steininger.

Motion declared carried by President.

**25-035 APPROVAL OF MINUTES**

Mrs. Webb moved and Ms. Landon seconded the motion that since the minutes of the Thursday, March 6, 2025 Regular Meeting have been distributed to the board members in accordance with the legal statute, reading of the minutes be hereby waived, and further, that such minutes be approved.

(ATTACHMENT)

Those Voting Yea: Mrs. Webb, Ms. Landon, Mrs. Mlod, Mr. Steininger.

Motion declared carried by President.

**BOARD REPORTS/GOOD OF THE ORDER**

**\*RECOGNITION OF VISITORS/PUBLIC COMMENTS**

Mr. Joseph Barse spoke about a FIS end of year program.

**SCHOOL DISTRICT PRESENTATIONS**

WPAFB School Liaison Program Update – Andrea Edmonds

## **25-036 BUDGET AND FINANCE**

Mrs. Webb moved and Mrs. Mlod seconded the motion to approve the following Treasurer recommendation:

**Approve receipt of the attached Monthly Financial Report for February 2025.**

(ATTACHMENT)

ROLL CALL: Mrs. Webb, Yea; Mrs. Mlod, Yea; Ms. Landon, Yea; Mr. Steininger, Yea.  
Motion declared carried by President.

## **25-037 ADMINISTRATIVE REPORTS AND SUPERINTENDENT RECOMMENDATIONS**

Mrs. Webb moved and Ms. Landon seconded the motion to approve the following Superintendent recommendations:

**Approve New One Year Limited Contracts for the 2024/25 School Year, pending verification of certification and satisfactory background check – Certified.**

GARRETT HUNTER – Credit Recovery-Math, One Year Only, FHS, Step, B/3, effective March 10, 2025

ANN WILLIAMS – Title I Tutor, FPS, Step 1, effective April 7, 2025

**Approve New One Year Limited Contracts for the 2025/26 School Year, pending verification of certification and satisfactory background check – Certified.**

RACHEL BALLESTER – Grade 3, FIS, Step 150/2

MELISSA SHANKS – Title I Tutor, FIS, Step 1

VICTORIA STANTON – Intervention Specialist, FIS, Step M/1

**It is recommended by the Superintendent to approve the attached Administrative Contract for Philip Bertemes as Principal at Fairborn High School, effective August 1, 2025.**

(ATTACHMENT)

**It is recommended by the Superintendent to approve the attached Administrative Contract for Brian Snyder as Director of Student Services, effective August 1, 2025.**

(ATTACHMENT)

**It is recommended by the Superintendent to approve the attached Administrative Contract for Sydney Wallace as School Psychologist, effective August 1, 2025.**

(ATTACHMENT)

**Approve Non-Bachelor Substitute Teacher for the 2024/25 Contract Year, pending verification of certification and satisfactory background check.**

CHRISTIAN HEGEFELD – effective March 11, 2025

JULIA JANKO – effective March 14, 2025



**Approve change in pay for the following substitute – Certified.**

VICTORIA STANTON – Intervention Specialist, FIS, from \$120 per day to Step B/1 daily rate, effective March 24, 2025

**Approve Unpaid Leaves of Absence – Certified.**

CHRISTY GOODMAN – Social Studies, FHS, effective April 11, 2025, through May 30, 2025

KRISTIN MIDDLETON – Kindergarten, FPS, effective April 7, 2025, through May 22, 2025

**Approve change in retirement date for the following employee – Certified.**

ROBERTA RUCK – from December 19, 2025 to May 31, 2026

**Approve Resignations and Retirement – Certified.**

MEGAN DAVIS – Grade 3, FIS, effective August 2, 2025

NOELIA POLANCO – School Psychologist, District, July 31, 2025

KIERSTEN ROBINSON – Kindergarten, FPS, effective August 2, 2025

AMY WHITEHILL – Music, FHS/FMS, effective May 30, 2025, for the purpose of retirement (STRS).

Request Resolution of Tribute for 33 years in education, 32 years in Fairborn City Schools.

**Approve the following tutors to assist in state testing (virtual and traditional students), FIS, up to 37.5 additional hours, at their current hourly rate, as needed, between April 7, 2025, through May 6, 2025.**

SUSAN MINOUGHAN

ELAINE RHODES

STACY MUHLENKAMP

LARISSA SCOTT

ANNE PORTER

**Approve employment, pending satisfactory background check – Classified.**

ROBERT HENDERSON – from Custodian, FPS, Step 9, to Head Custodian, FHS, Step 1, effective March 24, 2025

PETER SKIDMORE – Special Ed Assistant, FHS, Step 1, effective April 7, 2025

**Approve Unpaid Leaves of Absence – Classified.**

ERICA ADAMSON – Bus Paraprofessional, Transportation, effective February 24, 2025, through March 24, 2025

HAWAZEN ALHASOONI – Special Ed Assistant, FPS, effective March 1, 2025, through March 31, 2025

**Approve Classified Substitute, pending satisfactory background check.**

RACHEL GILL – effective April 7, 2025

**Approve Resignations and Retirement – Classified.**

HAWAZEN ALHASOONI – Special Ed Assistant, FPS, effective March 31, 2025

JODY BOWMAN – Bus Driver, Transportation, effective April 4, 2025

RICKY COOK – Bus Paraprofessional, Transportation, effective May 25, 2025

**Resignations & Retirement – cont'd**

KYLE W. HUTCHINSON, SR. – Head Custodian, FMS, effective May 30, 2025, for the purpose of retirement (SERS). Request Resolution of Tribute for 44 years of service with Fairborn City Schools.

ARIANNA SPENCER – 12 Month Evening Custodian, FPS, effective April 4, 2025

**Approve change in pay for the following Classified Substitute.**

JONATHAN CHANEY – Crossing Guard, FIS, from \$11.25 per hour, to Step 1 of the Crossing Guard pay scale, effective March 21, 2025

**Approve the following Athletic Department Winter OHSAA Tournament workers.**

KEVIN ALEXANDER – Tournament Manager, \$1,500

JOHN BARR – Clock Operator, \$520

JOHN BARR – Official Scorebook Keeper - \$40

DENNIS BLISS – Clock Operator, \$40

RYAN COOK – Clock Operator, \$40

MICHAEL CURRY – Check in Person, \$210

MICHAEL CURRY – Site Manager, \$400

KELLY GAUDETTE – Ticket Taker, \$200

JACK GAZDIK – Video Board, \$275

BRAD GRIMPE – Check in Person, \$240

BRAD GRIMPE – Site Manager, \$350

ALEXIS KNICK – Ticket Taker, \$30

RALPH LUNSFORD – Tournament Support, \$420

ANDREW POLK – Ticket Taker, \$200

BRADLEY SECREST – Stats Scoreboard, \$600

ROBERT STODER – Team Stats Computer, \$420

MATHEW TURNER – Announcer, \$450

RUBY WAYCASTER-RIGGS – Ticket Taker, \$520

REBECCA ZINK – Official Scorebook Keeper, \$560

**Approve the following Out of State Professional Leave, March 27 & 28, 2025, New York City, NY, for Class of 2025 Senior Trip.**

PHOEBE DICKMAN

JACOB DYSINGER

KELLY GAUDETTE

AMY GAYHEART

EMILY GEISEL

MELISSA HENSEL

ALEXIS KNICK

PAMELA KOVERMAN

JOSEPH RIFFLE

AMANDA SPIRK

AILENE STORMER

SARAH STREHLE

AMANDA TAYLOR

AMY WHITEHILL

REBECCA ZINK



**Approve the following curriculum for final adoption.**

K-5: myViewLiteracy from Savvas

6<sup>th</sup> Study Sync ELA from McGraw Hill

**Approve the attached Contract with Greene County Educational Service Center for services for the 2025/26 school year.**

(ATTACHMENT)

**Approve the attached Memorandum of Understanding between Fairborn City School District Board of Education and the Fairborn Classified Employees Association.**

(ATTACHMENT)

**Approve the attached Memorandum of Understanding between Fairborn City School District Board of Education and the Fairborn Education Association.**

(ATTACHMENT)

**Approve the attached Resolution to Adopt Special Education Model Policies and Procedures, with slight modifications.**

(ATTACHMENT)

**ADDENDUM**

**Approve the attached Resolution of Termination.**

(ATTACHMENT)

**It is recommended to adopt the attached Board Policy. The Board hereby expresses its intention to forego the requirements in Board Policy 0131-Legislative that action to adopt the Board policy stated in this Resolution be taken only after being proposed at a previous Board Meeting.**

po3231 – Outside Activities of Staff

(ATTACHMENT)

**First Reading of the following Board Policies.**

po0100-Definitions

po0142.1-Oath

po0151-Organizational Meeting

po0152-Officers

po0155-Committees

po0163-(cross reference added) Presiding Officer

po0164-Notice of Meetings

po0165-Board Meetings

po0165.1-**RESCIND** Regular Meeting

po0165.2-**RESCIND** Special Meeting

po0166-**NEW** Agendas

po0167.2-(renumbered) Executive Session

**Board Policies – cont'd**

po0167.7-(renumbered) Personal Communication Devices  
po0173-**RESCIND** Board Officers  
po1130-Conflict of Interest  
po2265-**NEW** Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology  
po3113-Conflict of Interest  
po4113-Conflict of Interest  
po4120.08-Employment of Personnel for Co-Curricular/Extra-Curricular Activities  
po4121-Criminal History Record Check  
po5131-Student Transfers  
po5136-Personal Communication Devices  
po5136.01-Electronic Equipment  
po5200-Attendance  
po5500-Student Conduct  
po5780-Student/Parent Nights  
po6110-Grant Funds  
po6111-Internal Controls  
po6112-Cash Management of Grants  
po6114-Cost Principals-Spending Federal Funds  
po6220-Budget Preparation  
po6320-Purchases  
po6325-Procurement-Federal Grants/Funds  
po6460-**NEW** Vendor Relations  
po6550-Travel Payment & Reimbursement/Relocation Costs  
po7310-Disposition of Surplus Property  
po7450-Property Inventory  
po7530.01-Cellular Telephone Allowance  
po7530.02-Staff Use of Personal Communication Devices  
po7540.03-Student Technology Acceptable Use and Safety  
po7540.04-Staff Technology Acceptable Use and Safety  
po7540.09-**NEW** Artificial Intelligence ("AI")  
po8310-Public Records  
po9160-Public Attendance at School Events  
(ATTACHMENT)

ROLL CALL: Mrs. Webb, Yea; Ms. Landon, Yea; Mrs. Mlod, Yea; Mr. Steininger, Yea.  
Motion declared carried by President.

## **GIFTS/DONATIONS**

**The Fairborn City Schools Board of Education would like to gratefully acknowledge the following gifts/donations:**

Thomas & Judy Baugh - \$300 for the Hawks Pantry  
Ed & Sandy Gibbons - \$100 for the FHS Turf Fund; \$100 for the Rex Aukerman Relays; \$100 for the Ron McDermott Scholarship Fund; \$100 for the Committee for After Prom  
Emmanuel Ministries - \$967.83 for the Martin Luther King Jr. Celebration

### **FIS Attendance Awards**

BD's Mongolian Grill – 20-\$10 gift certificates  
Cake Hope & Love – 25 gift certificates  
City BBQ – 100 gift certificates for Free Kids Meal  
Fairborn YMCA – 1 1-month Youth Membership  
Jubies Fairborn – 20 coupons for Free Ice Cream Scoops  
My Favorite Muffin – 25 coupons for Free Bagel and Cream Cheese  
Youngs Dairy – 1 Family Fun Pass

### **Hall of Honor**

Ann Armstrong-Ingoldsby - \$100, Skyhawk Donor  
William Arnold - \$100, Skyhawk Donor  
USAF Ret. Maj Gen Scott Bergren - \$100, Skyhawk Donor  
Warren Brown - \$500, Gold Donor  
Robert Carico - \$100, Skyhawk Donor  
Jane Clifton - \$100, Skyhawk Donor  
Joan Dautel - \$100, Skyhawk Donor  
M. Joyce Dennis - \$100, Skyhawk Donor  
Robert D'Epiro - \$100, Skyhawk Donor  
Craig Fourman - \$50, White Donor  
Chris & Pam Gayheart - \$250, Silver Donor  
Jack & Judy Gayheart - \$250, Silver Donor  
Ed & Sandy Gibbons - \$100, Skyhawk Donor  
Maj Gen Francis Gideon - \$100, Skyhawk Donor  
Susie Grimes - \$100, Skyhawk Donor  
Michael Haisley - \$25, Blue Donor  
Lt. Col. James Herd - \$100, Skyhawk Donor  
Sharon Honaker Rab - \$50, White Donor  
David Kocher, DVM - \$100, Skyhawk Donor  
Tom Koogler - \$250, Silver Donor  
Laurel Mayer - \$25, Blue Donor  
Ron McDermott Family - \$100, Skyhawk Donor  
Kelly Neff-Fuller - \$100, Skyhawk Donor  
Alan & Dave Niebes - \$100, Skyhawk Donor  
Norma Nikkola - \$25, Blue Donor



### **Gifts/Donations – cont'd**

Barb Parsons - \$25, Blue Donor  
Joseph R. Ritchie, - \$100, Skyhawk Donor  
Michael & Kathleen Seewer - \$100, Skyhawk Donor  
Mary Spahr - \$50, White Donor  
William Spitler - \$100, Skyhawk Donor  
Jane Trame - \$100, Skyhawk Donor  
Stephanie Webb - \$100, Skyhawk Donor  
Stephen Wolaver - \$100, Skyhawk Donor  
Doyle Wright - \$50, White Donor

### **WORK SESSION**

A work session was held to discuss the State Budget, athletics, and military enrollment.

### **25-038 EXECUTIVE SESSION**

Ms. Landon moved and Mrs. Mlod seconded the motion to adjourn to Executive Session at 6:28 p.m. for the specified purpose of the appointment, employment, discipline, promotion, or compensation of public employees.

ROLL CALL: Ms. Landon, Yea; Mrs. Mlod, Yea; Mrs. Webb, Yea; Mr. Steininger, Yea.  
Motion declared carried by President.

### **25-039 ADJOURN FROM EXECUTIVE SESSION**

Mrs. Mlod moved and Mrs. Webb seconded the motion to adjourn from Executive Session at 7:24 p.m.


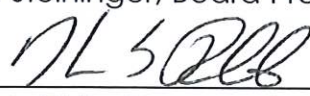
Those Voting Yea: Mrs. Mlod, Mrs. Webb, Ms. Landon, Mr. Steininger.  
Motion declared carried by President.

### **25-040 ADJOURNMENT**

Ms. Landon moved and Mrs. Mlod seconded the motion that inasmuch as there is no further business to come before the Board at this time, that the Board pass a resolution to adjourn the meeting at 7:25 p.m., Thursday, April 3, 2025.

Those Voting Yea: Ms. Landon, Mrs. Mlod, Mrs. Webb, Mr. Steininger.  
Motion declared carried by President.

Date Approved: May 1, 2025

  
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Tim Steininger, Board President  
  
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Kevin Philo, Treasurer/CFO